

# ANNUAL REPORT 2018-2019



many hands

Culture Based Community Development



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Many Hands International | [www.manyhands.org.au](http://www.manyhands.org.au).  
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The Directors of Many Hands International (MHI) are pleased to present this report to the Annual General Meeting 2019. This is MHI's eleventh year of operations in Timor-Leste, in which our work progressed us towards our goal of improving the quality of life for people in disadvantaged communities. In this report we present a summary of activities and progress towards goals, and discussion about some of the challenges we face in going forward.

## About Many Hands International

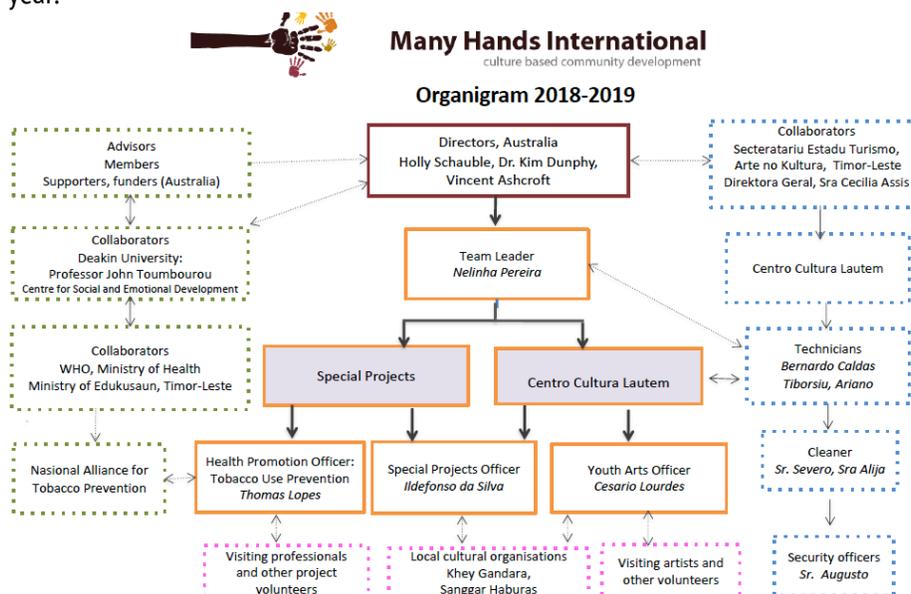
Many Hands International (MHI) is an Australian registered not-for-profit organisation seeking to improve the lives of those who live in some of the world's most disadvantaged communities.

Many Hands takes a cultural assets-based approach to community and economic development. We believe that for many communities living in poverty or recovering from violent conflict, rebuilding cultural knowledge and practice is fundamental to achieving community health and wellbeing. Through participatory and empowering processes, we assist communities to identify their cultural assets and to apply traditional knowledge in new and innovative ways to create economic and social opportunities. We support activities that contribute to cultural, social, economic and environmental well-being.

We primarily work in rural areas, where communities experience most challenge, in part because of their distance from services provided by government and major NGOs. Currently our work is focussed in Timor-Leste in the district of Lautem, as well as in other areas of Timor-Leste as the opportunity arises.

## Organisational Structure

The organigram below shows our organisational structure, paid and volunteer staff and partnerships that were in effect in the 2018-2019 year.



## Governance, Staffing & Volunteers

### *Board of Directors*

The team of Directors remained unchanged for 2018/19, with Holly Schauble, Kim Dunphy and Vincent Ashcroft continuing in these roles.

**Holly Schauble** (BA Hons Anthropology) is an Australian cultural anthropologist and community development practitioner. Her background includes cultural anthropology, community engagement, and international development roles in Timor-Leste, Laos and Australia.

**Kim Dunphy** (B.A., Grad Dip Movt Dance, M. Ed., PhD), is an arts educator and dance movement therapist who is currently a Post-Doctoral Research Fellow in the Creative Arts and Music Therapy Unit, University of Melbourne. Over the last decade, Kim led the research program for the Cultural Development Network in Melbourne, Australia, exploring the role of culture in local government in Australia.

**Vincent Ashcroft** (B. Ec) is an economist and former Senior Executive with the Australian Government where he held senior roles in Treasury, AusAID and DFAT. Vincent has worked across the Asia Pacific region specializing in economics, public finance, governance, leadership and performance management. He was previously Head of the Australian Aid Program in Timor-Leste from 2011 to 2015.

### *MHI Gift Fund Committee*

Having successfully registered on the Overseas Aid and Gift Deduction Scheme, in 2019 MHI formed a governing committee to manage the public fund. The governing committee of this fund includes MHI Director, Kim Dunphy and new MHI members, Claire Jin and Simone Falvey-Behr. Claire Jin is a certified practicing public accountant currently working at the University of Melbourne and Simone Falvey-Behr is a psychotherapist and cultural anthropologist. Both bring a wealth of enthusiasm, knowledge and experience to the organisation.

### *Members*

Membership for 2018-2019 included Lina Andonovska, Vincent Ashcroft, Angie Bexley, Richard Blight, Annette Dunphy, Kim Dunphy, Simone Falvey-Behr, Anne Halloran, Claire Jin, Glenda Lasslett, Andrew Lucas, Beatrice Lucas, Lorraine McBride, Lisa Mori, Lucia Pichler, Holly Schauble, Yashian Schauble, Tom Schauble, Cass Spong, Amy Stevenson and Ambyr Wood continuing as members.

### *Staffing and Volunteers*

The continuing success of MHI's work is due to the commitment of our local staff, as well as to the enormous contribution made by our Australian and other volunteer staff members. Throughout 2018-19 we employed four staff in our office in Lospalos, led by Team Leader Nelinha Pereira, with Thomas Lopes as Health Promotion Officer, Ildefonso da Silva as Special Projects Officer, and Cesario Lourdes as Gallery Curator & Arts Participation Officer. Amy Stevenson was also contracted to work one a day a week as Executive Officer in Melbourne.

MHI hosted two New Zealand Volunteers through the New Zealand Volunteer Services Abroad. Jan Jean took the volunteer position at MHI as Creative Arts Therapist and Nicky Brown as Healthy Family Relationships Mentor. Several interns and student placements were received throughout the year including Clair Hurford from Singapore (Digital Collections Management Intern 2019), Susanna Rossi from Sydney, Australia (Digital Collections Management Intern 2019), Alice McInns from Melbourne, Australia (Museum Management Intern, 2019), and Juvensia and Octaviu, two local Lospalos students undertaking a 3 month placement at the Lautem Cultural Centre.



*Figure 1 local students Juvensia and Octaviu on their student placements at MHI 2019*

## Partnerships

### *Government of East Timor, Secretariat for Arts, Culture and Tourism*

MHI acknowledges the importance of our work being locally valued. Our long-standing partnership with the State Secretariat for Arts, Culture and Tourism (Government of Timor-Leste) is fundamental to our efforts to support the sustainable development in Timor-Leste. MHI co-locates with representatives of this government department in the Lautem Cultural Centre and weekly meetings are scheduled to discuss strategic priorities of the Centre and plan activities. This partnership continues to require a lot of input from MHI with, to date, few of the resources required for furnishing, maintaining or operating the Centre being provided by the government. MHI's activities remain the only regular programs operational at the Centre that engage members of the community.

### *Deakin University*

MHI's partnership with Deakin University is very strong, with Professor John Toumbourou working closely with MHI in mutual support of our health activities. This makes a very significant difference to the success of our work in this domain.

### *University of Melbourne*

MHI receives support from the University of Melbourne, enabled through Director Kim Dunphy's position as a researcher.

## Organisational Development

### *Management and operating systems*

In 2018-2019 MHI Team Leader Nelinha Pereira took overall responsibility for the management of the operational team. For three months, while Nelinha was undertaking professional development in Australia, Special Projects Officer Ildefonso da Silva was Acting Team Leader.

Daily operations throughout the year included managing finances, consolidating existing partnerships and establishing new ones, working toward registering MHI as a national organisation with the Ministry of Justice (already registered as an international organisation), managing international volunteers and visiting contractors, event and project coordination, evaluation of programs, establishing and managing a small gallery at the Centre and assisting Directors and the Executive Officer with preparing content for grant applications.

A number of systems were in place to support the team in Lospalos, including daily communication by email and weekly team meetings by Zoom. These systems have enabled staff and Directors to develop and share details of daily and longer-term work plans, identify opportunities, develop projects and resolve issues.

### *Registration with the Overseas Aid and Gift Deduction Schema*

MHI is pleased to announce achievement of registering for tax deductibility with the Department of Foreign Affairs and Trade after years of work by our volunteers. Our Gift Fund has been declared as a developing country relief/gift fund (under subsection 30-85(2) of Income Tax Assessment Act 1997) allowing all donations of \$2 and over to be tax deductible.

### *Staff professional development*

MHI Team Leader Nelinha Pereira received a scholarship to study English in Melbourne for three months. The scholarship was awarded by Matadalan Ba Malu, a program established for women from Timor-Leste who display outstanding community-mindedness and leadership, and supported by RMIT University.

In addition to studying English, Nelinha completed a volunteer placement at the Box Hill Community Arts Centre, where she observed and participated in the day to day operations and classes.



*Figure 2 Team Leader, Nelinha Pereira with her teacher at RMIT University, Melbourne*

### *Financial considerations*

The continuing lack of funding and programming support for the Lautem Cultural Centre from the government places high demands on MHI. We must continue to employ staff and support their programs to ensure that the Centre offers some access to community members. Without any operational funds, MHI must find other solutions to cover our basic operations.

A number of funding applications were created and submitted throughout the financial year with an application for \$59,000 to the Australian Government successful. This grant enabled MHI to deliver its book project across five sub-districts in the Lautem region with plans to produce 3,000 children's books in the local language Fataluku, Tetum and Makelero in late 2019.

One funding submission for a grant from the Documenting Global Voices Program at the University of California, Los Angeles Library, valued at \$20,000 is awaiting outcome.

## PROGRAM REPORT

### Fostering Cultural Vitality Through Creative Engagement

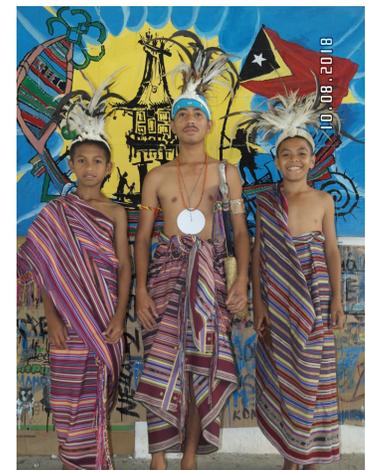
Daily art classes at the Lautem Cultural Centre continued in the last financial year. Due to high number of young people coming to the classes each day, the class was divided into a junior and senior class and a second studio was open to provide more space for students.

Styles and themes explored this year have included sketching, portrait painting, anatomy, acrylic painting and book illustrations. The classes continue to attract a steady number of young people, including females (10-14 females daily, or around 20-30% of the participant total).

In 2018-2019 MHI continued its school holiday program, hosting visiting performance artist Lena Caminha from Teatro Timor. For five days Lena worked with young students from the MHI Creative Arts Program to create a theatre performance to showcase at a special community event. Four short performance pieces were created including a story about kids spending all their time on Facebook and missing out on fun opportunities in the community; a story about early teen pregnancy and the importance of education for girls; a story about Berlake, bride prices practices; and a comedy skit. These themes were brainstormed by the students and Lena worked from their stories to create the performances. Students



*Figure 3 MHI student in the studio drawing*



*Figure 4 MHI students participating in the theatre-based school holiday program*

from our visual arts program created a stunning backdrop for the final show that drew a large crowd of parents, family members and the broader community.

Following the success of the theatre-based program, MHI offered a second theatre-based program for the following school holiday period. This workshop series was developed by Arts Participation Officer Cesario Lourdes and New Zealand volunteer and creative arts therapist, Jan Jeans. Together they facilitated a mask making workshop, inviting students to explore emotions and the many faces we can all have. The workshop ended with a community theatre performance, with many community members in attendance.

### *Youth Art Exhibition at Xanana Reading Room, Dili, September 2018*

As part of our youth art program, six of our senior art students represented their peers at their very own art exhibition in Dili. Artwork was exhibited at Xanana Reading Room, where students were mentored by MHI Arts Participation Officer, Cesario Lourdes, in curation and promotion of events. More than 100 student works were displayed in mediums of glass painting, lino print and papier mache on the exhibition theme of 'My family, my culture: strengthening positive relationships through art'. Opening night drew a large crowd with many pieces sold. All profits went to young artists and to supporting future MHI activities at the Cultural Centre in Lospalos.



*Figure 5 MHI student exhibition, Dili, 2018*

Feedback from the young participating artists included they felt: that their ideas and talent was valued throughout their engagement in the creation and exhibiting of their work; that they had the opportunity to network with professional and established artists while in Dili; that the project had helped them generate new ideas and insight; that their experience throughout the project was special and outside their everyday experience; and that the experience had left them feeling happy and inspired about their future in art.

The event was supported by MHI, Volunteer Service Abroad New Zealand and the Xanana Reading Room.

## Strengthening connection with culture

### *Omeka Project*

MHI Special Projects Officer continued to edit video footage from two of MHI's cultural research projects including the Fataluku Research project and the Portrait Avo project (Grandparent Portrait project). Research data from both projects continues to be compiled, edited and uploaded to the web-publishing platform- OMEKA. While some of the material is currently available online via the MHI website and YouTube, it is intended that the use of OMEKA will improve the quality and accessibility of the displayed material to Fataluku communities in Timor-Leste and their diaspora.



*Figure 6 Photo from the Fataluku Research Collection*

## Promoting knowledge, skills and new ideas

### *Timor-Leste Studies Association Conference 2019*

In 2019, the MHI team again took part in the Timor-Leste Studies Association's Conferences New Research on Timor-Leste.

MHI Special Project Officer, Ildefonso da Silva presented on the latest development of our Fatakulu research project that aims to support Fataluku people to record, store and digitally share their endangered forms of intangible cultural heritage expression. Ilde introduced the most recent addition to the research collection, customary dance forms, providing an overview of the dance content of the archive, including videos, photo and written information. He also shared challenges and achievements of the initiative. MHI Arts Participation Officer, Cesario Lourdes, supported by Health Promotion Officer Thomas Lopes, discussed outcomes for young people from cultural engagement, drawing from a review of the literature across diverse fields of arts participation, youth capacity building and international development. Utilising this theoretical background, he discussed the MHI youth art program as a case example to demonstrate documented outcomes of youth arts engagement in Timor-Leste.

### *Deakin University Research and Education Project in Partnership with the Ministry of Education*

In 2018-2019 MHI continued to work with Deakin University to support capacity building for two Research Fellows, Afonso Soares and Simao do Rosario, who were selected by the Ministry of Education Timor-Leste. After receiving academic English and research skills training, the Fellows were successfully enrolled in the Deakin Research Master program



*Figure 7 Deakin Research Fellows, Simao do Rosario and Afonso Soares*

With support from Deakin and MHI, the Fellows initiated the first community randomised trial in Timor-Leste to improve pre-school and primary school enrolments in three districts with low education participation (Ermera, Bobonaro and Ailieu). Community partnerships were designed in 1-day workshops that established committees and local strategic plans to improve kindergarten equipment and increase family home reading. MHI supported home reading interventions that started in 2017 and continued in 2018 (the picture shows the Fellows receiving a shipment of MHI pre-school home reading books in 2017).

To evaluate impacts, 165 stakeholders (including community leaders, teachers and parents) were surveyed before the interventions and then again six months later. The community stakeholders reported significant capacity improvements (e.g. access to pre-school home reading programs) in the three targeted districts. The evaluation also showed spill-over improvements in districts that were randomised as no-intervention comparison sites. The findings reveal the district partnership model has become popular across Timor-Leste during the period the Fellows provided training. In 2019, the Fellows successfully submitted their Masters theses for external assessment, after passing all their course work requirements.

### Advancing Literacy Rates Through a Creative Home Reading Project

Timor-Leste faces a significant issue of low literacy. While evidence consistently shows that children's reading skills and education outcomes can substantially improve through parent home reading interventions, many Timorese parents, as well as children, have low literacy.

With the support of an Australian Aid Friendship

Grant from the Government of Australia, Many Hands International has begun working with communities in the Lautem district to increase literacy for all ages through a project to promote inter-generational reading at school and home.



Figure 8 Illustrations created by students 2019



Figure 9 Illustrations created by students 2019

The project has commenced by engaging local children to create their own culturally relevant picture books in their mother tongue languages. Through their involvement, children have been able to achieve two important educational outcomes: 1) stimulating their creativity, and 2) generating new knowledge, ideas and insights. The stories and illustrations they have created will be used to create children's books that will be published and later used to train teachers, parents and grandparents in home reading.

## Promoting healthy, safe and inclusive communities

### HeFaRe Project

In early July 2018 MHI launched a project to Promote Healthy Family Relationship (HeFaRe). A literature review for this project (HeFaRe) was undertaken to investigate evidence-based practices and to confirm the project was taking an informed approach. The project aimed to promote healthy families and relationships through positive behaviour and practices within the home that particularly benefit women and children. The HeFaRe project took a positive deviance approach with key messages focused on: elimination of violence against women and children; discouragement of smoking in the home; reward for positive attitude; promoting positive discipline, and; engaging home reading together as a family.

A series of meetings to consolidate the project implementation via workshops and focus groups were initially conducted in two villages. This was followed by agreement on an evaluation process to seek feedback from the participants for future strategic actions. Alfredo Jorge, Health Promotion Officer of Lautem Municipality, and Mr Abel da Costa, Director of NGO Luzeiro, were invited to collaborate as key presenters and to facilitate focus group discussions.

Two HeFaRe workshops were undertaken in two subsequent villages. The first workshop was conducted in the village of Cacavei and the second workshop was conducted in Leuro in Lautem Municipality. 42 male and 41 female participants attended the workshop. Six focus group discussions were conducted in each workshop to stimulate discussion and share experiences regarding existing good practices and behaviour.

Four Key messages were introduced:

1. Placing no smoking signs at the front of homes to discourage smoking in the house
2. Reading a book to children in your family every night
3. Using praise to teach children new skills
4. Using timeout to discipline children without smacking resorting to physical violence or making them afraid.



Figure 10 HeFaRe workshop 2019

Focus groups explored these themes, discussed participants' strategies in the home and reviewed evidence-based practices.

Participants received certificates at the end of the workshop to help motivate them to promote the knowledge and experience they had gained from the workshop and their commitment to the four actions discussed. Evaluation questions were distributed to stimulate reflection and to aid MHI in understanding the outcomes of the workshop and to inform future decision-making.

#### *Tobacco Control in the Lautem Municipality Continues*

In 2019, MHI submitted a project proposal to the World Health Organisation to promote tobacco free areas in Lautem Municipality. Supported by the Administrator of the Lautem Municipality and Director of Municipal Health Services, the project aims to enforce government tobacco law and launch tobacco-free areas in 28 health posts in Lautem, including all schools and government offices (including the Cultural Centre of Lautem) in the five sub-districts. The proposal was successful and the project will be implemented in the mid-August 2019

#### *Creative Arts Therapy Sessions with Women*

In 2018-2019, MHI conducted three creative therapy workshops with women staying at the Luzeiro Centre for Domestic Violence Rehabilitation and Legal Assistance. These workshops were developed to help participants learn strategies to understand and manage depressive symptoms and build personal resilience. Activities included creative art therapy, dance therapy, body scanning, singing and other self-relief strategies. New Zealand volunteers Jan Jean (art therapist) and Nicky Brown (stress management expert) collaborated with Many Hands International staff to deliver these activities. Jan Jean also developed a workshop with young female students living at the local Cannossian convent. These workshops explored how to identify, process and manage emotions.

### *The National Alliance for Tobacco Prevention*

MHI continues to be a major financial supporter of the National Alliance for Tobacco Prevention. Recent activities of this important initiative include a collaboration with the Ministry of Health, World Health Organisation, Police and Department of Transportation to deliver a 'no smoking on public transport' campaign for World No Smoking Day in late May. This included a long march of 350 young people in Dili and the launch of 20 guest houses, eco resorts and restaurants on Atauro Island as no smoking venues.

The group have been working hard to establish independent financial operations. They attracted funds from the Timor-Leste government for youth awareness programs and a launch of No Smoking areas in 11 municipalities, as well as training and monitoring programs for tobacco retailers. In June, they were successful in being awarded \$US20,000 organisational funding from the Bloomberg Foundation (USA). Thanks to VSA New Zealand for their sponsorship of the volunteer placement of Marion Smith, who has been working energetically to support Executive Officer Sancho Fernandes and the Board to establish effective and sustainable operations.



*Figure 11 Youth campaigning 'No Smoking' day, Dili, May 2019*

## Stimulating economic development

MHI aims to stimulate economic development through skills development and job and enterprise creation in the arts, crafts and culture-based tourism industries. Through MHI's arts program and projects, we have been developing community skills in visual and performing arts. These skills are needed for the development of a creative industries sector in Timor-Leste. Such development occurs slowly and the economic outcomes of our activities may not be seen for some years yet. Similarly, our cultural research and exhibitions projects are undertaken to establish a base for cultural enterprise development. We are developing the skills of our staff and other community members to record and present information in ways that engage visitors.

Our next challenge will be to support the creation of viable cultural enterprises. Modest achievements have been made in sales of artwork and through contracting of professional artists to facilitate our school holiday program.

## Exemplifying environmental sustainability

MHI continues to consider its environmental footprint as it carries out its work, promoting reductions in waste wherever possible and the careful use of resources. Two examples are reduction of the printing of plastic banners for one-off events and the production of cheap t-shirts for events (common practices in Timor-Leste).

## Support for Our Work

Many Hands International's work throughout 2018/2019 has been made possible through the invaluable support of many individuals and organisations to whom our grateful thanks are given.

We thank the many members, friends and other contributors who supported our work so far this year. These include our team members, partners and supporters in Lautem (pictured) and:

### *Financial Support*

- Kim Dunphy and John Toumbourou
- Department of Foreign Affairs and Trade, Australian Government
- Deakin University
- University of Melbourne
- Matadalan Ba Malu Program, Timor-Leste Research Program, RMIT University
- Sean Dunphy and colleagues
- Marise de Quadros
- John Gale
- Toumbourou extended family
- Marita Jacobsson

### *Pro Bono Services and In-Kind Support:*

- Directors Holly Schauble, Kim Dunphy and Vin Ashcroft
- Amy Stevenson, Simone Falvey-Bahr and Claire Jin
- Susanna Rossi, Alice McInnes and Clair Hurford
- AgentC Media
- Ambyr Wood Graphic Design
- Tammy Currie and colleagues, The Fame Group
- Eric Townsend, Townsend Auditing
- New Zealand government and people, through Volunteer Services Abroad

# Financial Report for the Year ended 30 June 2019

*Many Hands International | ACN 134 584 277  
Financial Report for the Year ended 30 June 2019*

Directors submit the financial accounts for the year ending 30 June 2019.

## **DIRECTORS**

The names of Directors in Office at the date of this report are:

- Holly Schauble
- Kim Dunphy
- Vincent Ashcroft

## **PRINCIPAL ACTIVITIES**

The principal activity of the economic entity during the financial year was to pursue the charitable purposes for which it was established.

## **NET INCOME**

The net income for the period was \$ -4092 with \$40,500 of unexpended grant money listed under liabilities.

## **DIVIDENDS PAID OR RECOMMENDED**

No dividends were paid or are recommended for payment.

## **REVIEW OF OPERATIONS**

The core activity of Many Hands International was maintained during the year.

## **AFTER BALANCE DATE EVENTS**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the economic entity, the results of those operations, or the state of affairs of the economic entity in subsequent financial years.

## **LIKELY DEVELOPMENTS AND RESULTS**

No changes are envisaged at present.

*Many Hands International | ACN 134 584 277  
Financial Report for the Year ended 30 June 2019*

<p>Holly Schauble Qualifications Experience</p>	<p>Director (BA Hons Anthropology) Holly is an Australian cultural anthropologist and community development practitioner who has worked extensively with a range of government organizations in Australia and overseas, including the Victorian Department of Land, Water, Environment and Planning, Country Fire Authority, Victorian Department of Education and Early Childhood Development, State Secretariat of Culture (Government of Timor-Leste), Victorian Department of Planning and Community Development, Lao PDR Department for International Cooperation, AusAID in Lao PDR and the Victorian Department of Natural Resources and Environment. She has also worked with a number of Australian and international NGOs and development organisations, including the Aboriginal Areas Protection Authority in the Northern Territory, the United Nations Development Program in Lao PDR and Land Equity International in Lao PDR.</p>
<p>Kim Dunphy Qualifications Experience</p>	<p>Director (B.A., Grad Dip Movet&amp; Dance, M. Ed., PhD, International Development). Kim Dunphy is a Research Fellow at the Creative Arts Therapies and Music Research Unit, University of Melbourne, following more than a decade as the Research Program Manager of the Cultural Development Network where she worked to support creative communities across Victoria, Australia. Kim's PhD investigated the role of arts in social change in Timor-Leste. Kim has an extensive background as an arts manager and arts educator, from pre-school to tertiary level. Kim is also a registered dance movement therapist and President of the Dance Movement Therapy Association of Australasia.</p>
<p>Vincent Ashcroft Qualifications Experience</p>	<p>Director (B. Ec.) Vincent is an economist and former Senior Executive with the Australian Government where he held senior roles in Treasury, AusAID and DFAT. Previously he was the Head of the Australian Aid Program in Timor-Leste and held a number of other senior Australian Public Service positions, including Assistant Director-General - Economics, Rural Development and Infrastructure (AusAID), Country Economist - Australian Aid Program Indonesia, Senior Treasury Representative - South East Asia (Australian Treasury) and Director - Budget Policy Division (Australia Treasury). In 2002, Vincent worked as the Senior Adviser in the Budget Office of the new Government of Timor-Leste.</p>

## MEETINGS OF DIRECTORS

During the financial year there were three (3) meetings of directors. The number of meetings attended by each director is stated below.

Director	Number eligible to attend	Number Attended
Holly Schauble	3	3
Kim Dunphy	3	3
Vincent Ashcroft	3	3

*Many Hands International | ACN 134 584 277  
Financial Report for the Year ended 30 June 2019*

### **AUDIT COMMITTEE**

Many Hands International does not have an audit committee.

### **CORPORATE GOVERNANCE**

Many Hands International operates in accordance with the Corporations Act 2001 (“Corporations Law”). And with regard to its constitution and its agreed mission and values statement. It does not have a separate written Corporate Governance policy.

### **DIRECTORS AND AUDITORS INDEMNIFICATION**

The company has not, during or since the financial year, in respect of any person who is or has been an officer or auditor of the company or a related body corporate:  
indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer, including costs and expenses in successfully defending legal proceedings; or  
paid or agreed to pay a premium in respect of a contract insuring against a liability incurred as an officer for the costs or expenses to defend legal proceedings.

### **SHARE OPTIONS**

During the year no options have been granted.

### **DIRECTORS' BENEFITS**

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the entity, with a director, or a firm of which a director is a member or an entity in which a director has a substantial financial interest.

This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors and shown in the company's accounts.

Signed in accordance with a resolution of the Board of Directors.



Director

Kim Dunphy

Dated this the 26<sup>th</sup> day of August 2019

## Financial Position as of 30 June 2019

	2018-2019 audited	2017-2018 audited
<b>Equity</b>		
Retained Earning	11889	14,884
Net surplus	-4091	-2,995
<b>Total Equity</b>	<b>7797</b>	<b>11,889</b>
Represented by:		
<b>Current Assets</b>		
Cash at Bank	23,738	3,055
Petty cash	14798	9,402
Sundry Debtor	0	0
<b>Total Current Assets</b>	<b>45,036</b>	<b>12,457</b>
<b>Non-current assets</b>		
Office furniture and equipment at cost	8,540	6,541
Less Accumulated depreciation	-6,540	-6,541
Motor Vehicles at cost	22,586	14,306
Less Accumulated depreciation	-18586	-14,366
<b>Total Non-current assets</b>	<b>6,000</b>	<b>0</b>
<b>Total Assets</b>	<b>51,036</b>	<b>12,457</b>
<b>Current Liabilities</b>		
Trade and Other Payable	43,238	568
Current Liabilities	43,238	568
<b>Total Liabilities</b>	<b>43,238</b>	<b>568</b>
<b>Net Assets</b>	<b>-4,091</b>	<b>11,889</b>

## Statement of Profit and Loss and Other Comprehensive Income

	Jul 18 - Jun 19	Jul 17 - Jun 18
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4200 · Donations Received	44,280.	84,145
4210 · Donation Income Alliance	9,700	0
4260 · Contract Income	1,501	0
4265 · Grant Income	19,400	0
4300 · Other Income	683	0
<b>Total Income</b>	<b>75,564</b>	<b>84,145</b>
<b>Expense</b>		
6000 · Administration Cost		
6100 · Phone & Internet	2,689	2,366
6110 · Electricity	1	0
6151 · Car maintenance	850	2,570
6152 · Fuel	0	2.60
6153 · Printing	421.	203
6155 · Stationary	504	470
6156 · Office equipment	2,850	4,496
6170 · Sundries	4,368	691
<b>Total 6000 · Administration Cost</b>	<b>11,683</b>	<b>10,798</b>
6200 · Depreciation expense	4,280	2,086
6600 · Governance Fee		
6602 · AGM and Meetings	37	0
6604 · Membership fee	681	475
6610 · Audit Fees	880	0
6616 · Bookkeeping	1,543	1,361
6620 · Bank fees	2,247	259
6625 · Legal Fees	312	271
6626 · Insurance	0	715
<b>Total 6600 · Governance Fee</b>	<b>5,420</b>	<b>3,081</b>
7000 · Contract personnel and staff		
7100 · Contractor	9,349	0
7150 · Salaries	27,226	22,052
7300 · Performer	0	91
7350 · Honorariums	331	0
7400 · Personnel Training	0	0
7450 · Payroll Expenses	0	804
7460 · Staff amenities	276	0
7470 · Staff Medical	0	274
7474 · Social Security for Staff	2,802	674
<b>Total 7000 · Contract personnel and staff</b>	<b>39,985</b>	<b>23,895</b>

## Statement of Profit and Loss and Other Comprehensive Income (continues)

<b>7500 · Fundraising Expenses</b>		
7510 · Venue	0	117
7530 · Sundry Fundraising	73	0
<b>Total 7500 · Fundraising Expenses</b>	<u>73</u>	<u>117</u>
<b>8000 · Project Cost</b>		
8100 · Venue	0	842
8150 · Equipment	413	321
8250 · Production materials	977	3,107
8270 · Reference material	69	130
8300 · Travel, Car hire, etc	2,116	5,405
8320 · Petrol	246	1,956
8350 · Accommodation & meals	160	1,025
8400 · Per diems	1,595	4,740
8450 · Professional Development	1,195	0.
8460 · Food/catering	1,131	3,434
8470 · General project expenses	604	14,274
8490 · Translation	0	1,653
<b>Total 8000 · Project Cost</b>	<u>8,507</u>	<u>36,887</u>
<b>8500 · Marketing Cost</b>		
8520 · PR/Communications	8	405
8530 · Donations Expense	0	139
<b>Total 8500 · Marketing Cost</b>	<u>8</u>	<u>544</u>
<b>Total Expense</b>	<u>69,956</u>	<u>77,409</u>
<b>Net Ordinary Income</b>	5,608	6,736
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
9200 · US Conversion Expense	0	9,732
9300 · Donation Expense Alliance	9,700	0
<b>Total Other Expense</b>	<u>9,700</u>	<u>9,731</u>
<b>Net Other Income</b>	(9,700)	(9,731)
<b>Net Income</b>	<u>(4,092)</u>	<u>(2,995)</u>

## Statement of Change in Equity

	Retained Earnings	Total Equity
<b>Balance at end of financial year 2017</b>	<b>14,885</b>	<b>14,885</b>
Surplus (Deficit) attributable to members	(2,995)	(2,995)
Balance at end of financial year 2018	<b>11,889</b>	<b>11,889</b>
Surplus (Deficit) attributable to members	<b>(4,092)</b>	<b>(4,092)</b>
Balance at end of financial year 2019	<b>7797</b>	<b>7797</b>

**Note 1: Statement of Significant Accounting Policies**

The financial statements are special purpose financial report that have been prepared in accordance with applicable Accounting Standards and other mandatory professional reporting requirements and the Corporations Law. The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial statements.

**(A) Income Tax**

The company is exempt from income tax.

**(B) Property, Plant and Equipment**

Property, plant and equipment are brought to account at cost or at independent or directors' valuation, less, where applicable, any accumulated depreciation or amortisation.

The carrying amount of property, plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

The depreciable amount of all fixed assets including building and capitalised lease assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to the economic entity commencing from the time the asset is held ready for use.

**(C) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognized net of the amount of GST except where the amount is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognized as part of the cost of acquisition of the asset or as part of an item of the expenses. Receivables and payables in the Balance Sheet are shown inclusive of GST.

**Note 2: Company Details**

The registered office of the company is:  
49 Thomas St, Hampton 3188, Victoria, Australia

## DIRECTORS' DECLARATION

The directors of the company declare that:

1. The financial statements and notes are in accordance with Australian Accounting Standards, the Corporations Act 2001 and the Australian Charities and Not-for-profits Commission Act 2012:
  - (a) comply with Australian Accounting Standards; and
  - (b) gives a true and fair view of the financial position as at 30<sup>th</sup> June 2019 and of the performance for the year ended on that date of the company in accordance with the accounting policy described in Note 1 to the financial statements.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is signed in accordance with a resolution of the directors made pursuant to the Corporations Act 2001 and section 60.15 (2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

A handwritten signature in black ink, appearing to read "Kim Dunphy".

Kim Dunphy, Treasurer, Many Hands International  
Dated this the 26<sup>th</sup> day of August 2019



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### INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF MANY HANDS INTERNATIONAL LIMITED

#### Opinion

I have audited the special purpose financial report of Many Hands International Limited (the Entity) which comprises the Statement of Financial Position as at 30<sup>th</sup> June 2019, the Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Equity, and the Statement of Cash Flows for the year then ended, notes to the financial statements including a summary of significant accounting policies and the declaration by those charged with governance.

In my opinion, the accompanying financial report gives a true and fair view of the financial position of the Entity as at the 30<sup>th</sup> June 2019 and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, the Corporations Act 2001 and Division 60 of the Australian Charities and Not-for-profits Commission regulation 2013.

#### Basis for Opinion.

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



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### *Auditor's responsibility for the Audit of the Financial Report*

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide the basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists. I am required to draw attention in my auditor's report to the disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease or continue as a going concern.

Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.



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I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including deficiencies in internal control that I identify during my audit.

**Name of firm** E Townsend & Co

**Name of Auditor** Eric Townsend

**Address** 15 Taylor Street  
Ashburton Vic 3147

Dated this *9<sup>th</sup> September* 2019