



**many hands**

Culture Based Community Development

## **2017-2018 Annual Report**

## Table of contents

|  |    |
|--|----|
| <b>About Many Hands International</b>                  | 3  |
| <b>Organisational structure</b>                        | 3  |
| <b>Governance and staffing</b>                         | 4  |
| Board of Directors                                     |    |
| Members  |    |
| Staffing   |    |
| Partnerships   |    |
| <b>Organisational development</b>                      | 5  |
| <b>Financial considerations</b>                        | 6  |
| <b>Objectives, Activities and Outcomes</b>             |    |
| Fostering cultural vitality                            | 6  |
| Strengthening connection with culture                  | 8  |
| Promoting knowledge, skills and new ideas              | 9  |
| Contributing to healthy safe and inclusive communities | 10 |
| Stimulating economic development                       | 11 |
| Exemplifying environmental sustainability              | 11 |
| <b>Support for our work</b>                            | 11 |
| <b>Financial reports</b>                               | 13 |

Many Hands International | [www.manyhands.org.au](http://www.manyhands.org.au).  
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The Directors of Many Hands International (MHI) are pleased to present this report to the Annual General Meeting 2018. This is MHI's tenth year of operations in Timor-Leste, in which our work progressed us towards our goals of improving the quality of life for people in impoverished communities. In this report we present a summary of activities and progress towards goals, and discussion about some of the challenges we face in going forward.

## About Many Hands International

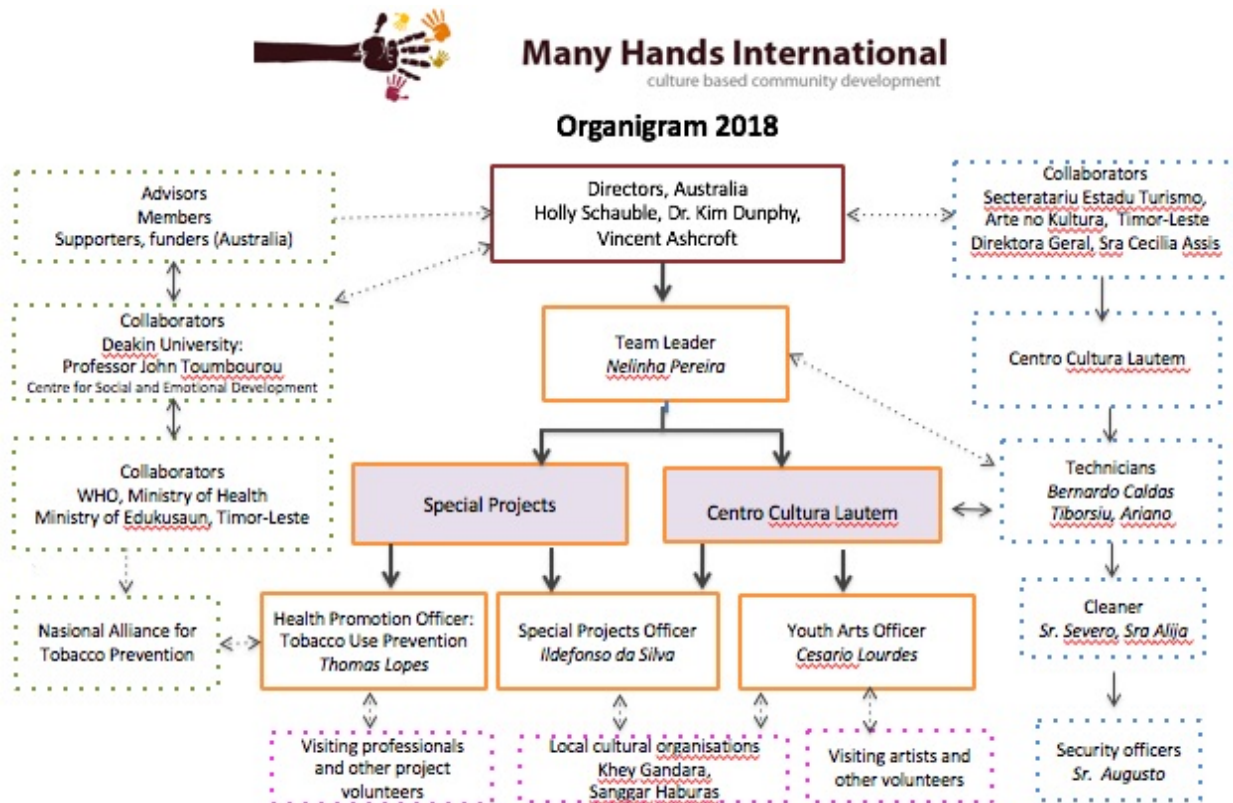
Many Hands International (MHI) is an Australian registered not-for-profit organisation seeking to improve the lives of those who live in some of the world's most disadvantaged communities.

Many Hands takes a cultural assets-based approach to community and economic development. We believe that for many communities living in poverty or recovering from violent conflict, rebuilding cultural knowledge and practice is fundamental to achieving community health and wellbeing. Through participatory and empowering processes, we assist communities to identify their cultural assets and to apply traditional knowledge in new and innovative ways to create economic and social opportunities. We support activities that contribute to cultural, social, economic and environmental well-being.

We primarily work in rural areas, where communities experience most challenge, in part because of their distance from services provided by government and major NGOs. Currently our work is focussed in Timor-Leste in the district of Lautem, as well as in other areas of Timor-Leste as the opportunity arises.

## Organisational Structure

The organigram below shows our organisational structure, paid and volunteer staff and partnerships that were in effect in the 2017-2018 year.



## Governance & Staffing

### *Board of Directors*

The team of Directors remained unchanged for 2017/18, with Holly Schauble, Kim Dunphy and Vincent Ashcroft continuing in these roles.

**Holly Schauble** (BA Hons) is a Research Officer at the Cultural Development Network. Her background includes cultural anthropology, community engagement, and international development roles in Timor-Leste, Laos and Australia.

**Kim Dunphy** (B.A., Grad Dip Movt Dance, M. Ed., PhD), is an arts educator and dance movement therapist who is currently a Post-Doctoral Research Fellow in the Creative Arts Therapy Unit, University of Melbourne. Over the last decade, Kim led the research program for the Cultural Development Network in Melbourne, Australia, exploring the role of culture in local government in Australia.

**Vincent Ashcroft** (B. Ec) works as a consultant advising the government of Afghanistan on development issues. Previously he was Head of the Australian Aid Program in Timor-Leste and held a number of other senior Australian public service positions.

### *Members*

Membership for 2017-2018 remains unchanged with Lina Andonovska, Vincent Ashcroft, Angie Bexley, Annette Dunphy, Kim Dunphy, Anne Halloran, Glenda Lasslett, Andrew Lucas, Beatrice Lucas, Lorraine McBride, Lisa Mori, Lucia Pichler, Holly Schauble, Yashian Schauble, Tom Schauble, Cass Spong, Amy Stevenson, Ruth Whittingham and Ambyr Wood continuing as members.

### *Staffing*

The continuing success of MHI's work is due to the commitment of our local staff, as well as to the enormous contribution made by our Australian and other volunteer staff members. Throughout 2017-18 we employed four staff in our office in Lospalos, led by Team Leader Nelinha Pereira, with Thomas Lopes as Health Promotion Officer, Ildefonso da Silva as Special Projects and Research Officer, and Cesario Lourdes, as Gallery Curator & Arts Participation Officer. Amy Stevenson was also contracted to work one day a week as Executive Officer in Melbourne.



**Photo:** MHI staff with their families, MHI partners and supporters at the end of year celebratory lunch, Lospalos, 2017.

## Partnerships

### *Government of East Timor, Secretariat for Arts, Culture and Tourism*

MHI acknowledges the importance of our work being locally valued. Our long-standing partnership with the Government of East Timor, Secretariat for Arts, Culture and Tourism is fundamental to our efforts to support the sustainable development in Timor Leste. MHI co-locates with representatives of this government department at the Lautem Cultural Centre and weekly meetings between partners are now being held to discuss strategic priorities of the Centre and plan for activities. These meetings are held to support local ownership and decision making for the Lautem Cultural Centre. This partnership continues to require a lot of input with, to date, few of the resources required for furnishing, maintaining or operating the Centre that were part of the original agreement having been provided. MHI's activities remain the only regular programs operational at the Centre that engage members of the community.



### *Deakin University*

Our partnership with Deakin University is very strong, with Professor John Toumbourou working closely with MHI in mutual support of our health activities. This makes a very significant difference to the success of our work in this domain.

### *University of Melbourne*

This year, MHI also had the support of the University of Melbourne, enabled through Director Kim Dunphy's position as a researcher, and an Engagement Grant as detailed below.

## **Organisational Development**

### *Management and operating systems*

In 2017-2018 MHI Team Leader Nelinha Pereira, took overall responsibility for the management of the operational team. A number of systems were in place to support this arrangement including daily communication by email between staff and Directors, sharing details of plans for the day and expected and unexpected events and weekly team meetings by Zoom. Two in-country visits were also undertaken by Amy Stevenson, MHI's Executive Officer. These visits were to monitor and evaluate organizational activities, and to undertake performance reviews, staff training and meet with community stakeholders and partners.

In addition to this, the Australian based team members provided remote one-on-one mentoring to individual staff members. Director, Kim Dunphy supported Nelinha Pereira in her role as Team Leader; Director, Holly Schauble worked to support Ildefonso Da Silva in his role as Special Projects Officer and MHI staff member, Amy Stevenson, supported Cesario Lourdes, in his role as Gallery Curator and Arts Participation Officer.

Each team met using Zoom every week to review individual workplans, plan the week's activities and explore solutions to challenges. Local staff also held regular meetings between themselves, and with collaborators on site in Lospalos, staff of Secretary of State for Art and Culture. With this approach, the organisation advances our intention to develop skills and capacity in those we work with, enabling Australian partners to gradually reduce their support roles. Commendable professional development has resulted for a number of our staff members, including skills development in event management, digital collections creation and management, research, and data analysis.

### *Many Hands welcomed new VSA volunteer, Nicky Brown*

Many Hands was delighted to welcome a new volunteer to MHI this year. Nicola (Nicky) Brown is undertaking a volunteer assignment in Lospalos where she will take on the role of Family Relationships Mentor, working with our Health Promotions Officer, Thomas Lopes.

Nicky is a registered counsellor and has extensive experience working with groups, including school students and individual clients. From 2009 to 2011 Nicky volunteered with VSA in Cambodia as a Shelter Services Management Adviser. In this role she mentored counsellors at the Center for the Protection of the Children's Rights (CCPCR), assisting them to work with people who had experienced trauma.

We thank the New Zealand Volunteer Services Abroad for their continued support.

## *UNESCO Accreditation*

On 5th June 2018, MHI was accredited by the United Nations General Assembly of the States Parties to the Convention for the Safeguarding of Intangible Cultural Heritage to provide advisory services to the Intergovernmental Committee for the Safeguarding of the Intangible Cultural Heritage. Acknowledged domains of safeguarding expertise of MHI include oral traditions and expressions, performing arts, social practices, rituals and festive events, knowledge and practices concerning nature and the universe, and traditional craftsmanship, with our safeguarding measures covering identification, documentation, research (including inventory-making), preservation, and protection. MHI Director Holly Schauble attended the seventh session of the General Assembly at UNESCO Headquarters in Paris from 4-6 June to witness this significant moment. MHI is the first Australian organisation to have received this accreditation.



**Photo:** MHI Director, Holly Schauble, at the UNESCO Headquarters, Paris, France.

## *Australian charity and not-for-profit status and one step closer toward tax deductibility status*

In February 2018, MHI was successful in achieving status as a registered charity with the Australian Not-For-Profit Charity Commission. In April 2018, MHI made a submission to the Department of Foreign Affairs and Trade for Overseas Aid and Gift Deduction status. Our application is now being reviewed, having passed the preliminary assessment stages, with a final assessment report now being prepared for a recommendation. This status would enable MHI to offer tax-deductibility for donations for our supporters, a very significant advantage.

## **Financial considerations**

The continuing lack of funding and programming support for the Lautem Cultural Centre from the government, places high demands on MHI. We must continue to employ staff and support their programs to ensure that the Centre offers some access to community members. Without any operational funds, MHI must find other solutions to cover our basic operations.

A number of funding applications were created and submitted throughout the financial year and the MHI team continues to improve their skills in grant writing.

## **Objectives, Activities and Outcomes: *Fostering cultural vitality***

### *Creative Arts Program*

This financial year community members in Lospalos continued to have opportunities to develop their creativity through participation in MHI's regular art classes and specific projects run by Youth Arts Development Officer, Cesario Lourdes. Public art classes were offered every weekday at the Lautem Cultural Centre over 40 weeks of the year. With increasing demand, MHI's Creative Arts Participation Program has expanded to include an additional three classes, seeing a total of eight weekly classes available to community members. The additional classes include twice weekly workshops in the village of Bauro, initiated by the young people of that community. Other new sessions include a weekly class delivered at the Centre for local primary school students, to encourage the inclusion of a creative curriculum in local school. Creative classes featured learning of new artistic techniques including portrait painting, landscape painting,



**Photo:** Students from Bauro community making paper-mache during MHI Creative Art Program 2017-2018

lino-printmaking, watercolour, sand painting, painting onto traditional ceramic pots, mural painting and sculpture (paper-mache, mangrove and wood).

A priority of the program this year has been to increase female participation numbers. The MHI team has applied much effort and made commendable progress in achieving this. Having started the year with less than two regular female students, we now have a 28% female participation rate. Additionally, in 2018, our overall participant numbers have grown to an average of 240 young participants each week, all of whom come to seek out opportunities to develop their creative skills and engage in community life. This is very encouraging and a big achievement for our team.

In January and July, an evaluation survey was carried out with students to understand their experience of the program and to learn what other creative activities they might like to see offered. Students reported that engaging in MHI's creative activities made them feel 'happy', 'relaxed' and 'more confident' to creatively express themselves in front of their community. They reported having learnt new skills such as how to 'paint portraits', 'how to draw', 'how to create lino prints' and how to do 'wood carving and paper-mache sculpture'. Future creative activities they would like to see offered in their community include 'oil painting classes', 'music lesson for guitar and djembe', 'dance events' and 'music concerts'.

Throughout the year MHI held three community art exhibitions showcasing students' work. At one of the community exhibitions, parents and community members were invited to provide feedback on their experience: 95% of attendees reported it was the first time they had been to an art exhibition, 100% said they felt more connected to the young people in their community while at the event, and 100% reported they felt they were experiencing something special and felt excited and inspired during the event.

In 2018 MHI also started offering school holiday activities. During the April school holidays, MHI hosted visiting artist Simao Pereira from Arte Moris in Dili. Working with MHI Youth Arts Officer, Cesario Lourdes, Simao facilitated a five day creative workshop teaching students about digital imagery and painting on glass. 25 young boys and girls participated in the program which concluded with a community exhibition to celebrate their creative achievements with their families.



Photos 1 & 2: Some MHI Creative Art Program participants in 2017-2018





## Objectives, Activities and Outcomes: *Strengthening connection with culture*

### *Documenting and preserving critically endangered forms of Fataluku cultural expression*

The Fataluku Research project started in 2012 with a research project that saw 30 different cultural heritage elements – many practised in different forms – recorded in the Lautem district. The aim of the project was to help re-invigorate critically endangered forms of cultural expression by recording those cultural forms; built local capacity to preserve cultural heritage; and provided Fataluku people with opportunities to learn more about their cultural heritage. This year MHI compiled the material collected from that research project to build an online collection using the web-publishing platform- OMEKA. The materials are currently available on the MHI website and Youtube for viewing but it is intended that the use of OMEKA will improve the quality and accessibility of the displayed material to Fataluku communities in Timor-Leste and their diaspora.

In January, as part of publishing the material through OMEKA, the MHI team and local SETAC government staff participated in an introductory training session on how to use the platform. MHI intends to provide further training opportunities for staff and partners, to develop their technical skills that will support ongoing cultural preservation efforts within their community. A University of Melbourne Engagement Grant has allowed MHI to carry out this part of the project and we are grateful to the experts there who have supported us in furthering our skills and knowledge in database management, archiving and cultural heritage.



**Photo 1:** Footage of contributors from the research project 2012 **Photo 2:** MHI and SETAC staff learning about the OMEKA online platform.

### *Portrait Avo project*

A major focus of the year's work was our Portrait Avo project, intended to strengthen intergenerational understanding and appreciation while offering new learnings and understandings of the differing life experiences across generations in Timor-Leste. The project consisted of a series of workshops in the subdistrict communities of Cacavei and Leuro, where a number of collaborative creative activities were offered to 40 young people (aged 10-15 years old) and their elders. Activities included teaching the young participants how to paint their elders' portrait, teaching students how to conduct interviews with their elders, and capturing elders' life story on film.



**Photos:** Elder from Leuro at the Portrait Avo exhibition 2017

In the first half of 2018 the MHI team evaluated the project and completed an extensive analysis of the participant feedback data collected. Key findings from the evaluation suggest the project offered something new and different for children to experience, sparking their curiosity about their elder's life stories and the past. Through creative activities such as the portrait painting and storytelling, the children and elders were able to reflect on their differing life experiences, and the sacrifices made to create better opportunities for the new generation. By opening a space for elders to share their stories with the child, they were also able to offer advice on the importance of education and not taking present-day opportunities for granted. Findings from elders also suggested that cultural belonging was also reinforced through their storytelling and the new experience of observing the child paint their portrait. Many recognized the cumulative nature of culture and the value of new and innovative ways of expressing culture.

MHI seeks to improve social cohesion through activities that engender health, well-being and co-operation. Projects such as *Portrait Avo* are developed to enable people of all ages to come together to engage in peaceful activities that promote creative self-expression, cooperation and inclusion. There are few such opportunities for utilising creativity to enhance social cohesion in Lautem district, so the work of MHI is significant in this respect. We have continued to receive positive feedback on activities that bring people together and build cooperation and connectedness. These findings are now being written up into a journal article to document and share the lessons learned through the project.

### **Objectives, Activities and Outcomes:** ***Promoting knowledge, skills and new ideas***

MHI is committed to promoting knowledge, skills and new ideas amongst our staff and community members. To this end, our staff took part in a number of knowledge sharing and learning opportunities this year including:

In June 2017, the MHI team delivered three presentations at the Timor-Leste Studies Association's New Research on Timor-Leste, held at the UNTL Liceu Campus, Dili. Papers from two of these presentations were submitted and published in Tetum in volume 1 of the conference proceedings. The titles of the paper include *'Bridging the generation gap in Timor-Leste: how creative programs might contribute'* and *'Connecting ancient rock art and contemporary cultural expression in Tutuala.'* MHI Special Project Officer, Ildefonso da Silva attended the launch of the publication in Dili in May, while Australian MHI Directors and staff attended the launch in Melbourne, in June. We prioritise presenting and publishing our work in Tetum to maximise the opportunities for Timorese people to learn from our work within and with their communities. The publication will be distributed to public universities and libraries throughout Timor-Leste and can be purchased online via the [TLSA website](#).

In October 2017, MHI shared information about our current Fataluku Research project to improve our web resource of Fataluku cultural heritage at the Timor Leste: Then and Now seminar, organised by Conservators for Timor-Leste, in Melbourne.



**Photo 1 & 2:** Participants from the Portrait Avo project 2017-



**Photo 3:** Ildefonso (MHI) and Francisca (Alliance) at the TLSA conference proceeding publication launch, Dili, May 2018.



In June 2018, MHI Director, Holly Schauble presented on a panel at the 22nd Biennial Conference of Asian Studies Association of Australia, hosted by the University of Sydney. In her presentation titled Using the OMEKA Platform to Share Cultural Heritage, Holly discussed the progress of MHI's ongoing project that supports the Fataluku people of Timor-Leste to record, store and digitally share critically endangered cultural elements.

## **Objectives, Activities and Outcomes: *Promoting healthy, safe and inclusive communities***

### *Creative Home Reading Project*

MHI has partnered with Deakin University and the Ministry of Education to deliver a creative home reading project, intended to advance healthy family relationships and educational outcomes. In January and February, MHI and partners delivered a series of creative and educational workshops in Alieu, Bobonaro and Emera. The workshops included story time and creative classes for early primary school children, where children created illustrations for a series of four children's books that focuses on the content of four positive change messages:

- home reading as an enjoyable shared family activity
- positive discipline for children
- happy family relationships
- smoke-free home.

Coinciding with these creative classes, informative workshops for the children's parents on the health and wellbeing topics addressed in the books were facilitated by Simao Rosario and Afonso Soares (Ministry of Education staff and Deakin University Education Fellows). This project addresses several significant areas of development for Timor-Leste; low literacy for all ages; high rates of family violence; punitive discipline practices by parents and teachers; high rates of smoking, including in the home. MHI and partners will continue to deliver this project with further workshops anticipated to be held in the Lautem district in late 2018 and 2019.

### *The National Alliance for Tobacco Control*

MHI, in partnership with Deakin University Australia, established the National Alliance for Tobacco Control in Dili in 2015. This group now has 14 civil society member organisations from across Timor-Leste. The work of the Alliance in advocating for tobacco control has progressed well, with its lobbying efforts resulting in the Government passing long-stalled laws about comprehensive tobacco control in 2015.

In 2017-2018 the National Alliance for Tobacco Prevention has continued to work with local organisations across Timor-Leste in promoting an anti-smoking message. The Alliance includes three Timorese staff and New Zealand volunteer, through the VSA program. A marvellous support for the Alliance's work came to MHI in November 2017 in the form of volunteer, Ms. Marion Smith, through New Zealand Government's VSA program.



**Photo 1:** Simao Rosario and Afonso Soares (Ministry of Education staff and Deakin University Education Fellows) with children's books to give to children participating in the project.

**Photo 2:** Parents participating the creative home reading workshop in Alieu

**Photo 3:** Children participating in the creative home reading workshop in Alieu

Marion brings a huge range of experience in governance and management in very diverse communities across Australia and New Zealand. Marion's support made a significant difference to the Alliance this year with the achievement of registration with the Ministry of Justice in the days before the end of 2017.

The team delivered a range of advocacy and health promotion activities including celebrating World No Tobacco Day which with the cooperation of the Ministry of Health, WHO and Timor-Leste Mission, which was held over a period of six days. A message was sent to 4000 smartphone users every day with a different health message on each of the days culminating with quit smoking on World No Tobacco Day. During the week ANCT the Alliance visited Atauro Island to hold a seminar on the impact of smoking, especially on the heart to keep with the World No Tobacco Day theme for the year. Two schools, one vocational centre, two universities all had workshops and panel discussions on smoking for youth. Their efforts resulted in three media coverages - two magazines and one radio during this period focusing on smoking issues in Timor-Leste.



The Alliance was also successful in receiving technical support from the Bloomberg Foundation. Despite not being successful for their bid for funding, their application was the first from Timor-Leste to ever get through the first phase of the grant application, making it through to the third phase only to be passed by because of resource shortage and priority changes. The team were heartened to get that far and next year's application is ready to be developed from this learning.

### **Objectives, Activities and Outcomes: *Stimulating economic development***

MHI aims to stimulate economic development through skills development and job and enterprise creation in the arts, crafts and culture-based tourism industries. Through MHI's arts program and projects, we have been developing community skills in visual and performing arts. These skills are needed for the development of a creative industries sector in Timor-Leste. Such development occurs slowly and the economic outcomes of our activities may not be seen for some years yet. Similarly, our cultural research and exhibitions projects are undertaken to establish a base for cultural enterprise development. We are developing the skills of our staff and other community members to record and present information in ways that engages visitors. Our next challenge will be to support the creation of viable cultural enterprises. Modest achievements have been made in sales of artwork and through contracting professional artists to facilitate our school holiday program.

### **Objectives, Activities and Outcomes: *Exemplifying environmental sustainability***

MHI continues to consider its environmental footprint as it carries out its work, promoting reductions in waste wherever possible and careful use of resources. Two examples are attempts to reduce the printing of plastic banners for one-off events, and production of cheap t-shirts for events, which are common practices in Timor-Leste.

### **Support for Our Work**

Many Hands International's work throughout 2017/2018 have been made possible by the invaluable support of many individuals and organisations to whom grateful thanks is acknowledged.



In July, MHI and Government partner representatives participated in a gardening working bee; planting trees within the complex to contribute to the aesthetics of the place and to provide shade for visitors

## **Financial Support**

### *Organisations:*

- Deakin University
- University of Melbourne

### *Individuals:*

- Kim Dunphy
- John Toumbourou
- Annette Dunphy and friends
- Yashian Schauble
- Holy Cow Chai Tent

### **Pro Bono Services and In-Kind Support:**

- Holly Shauble, Kim Dunphy, Vincent Ashcroft and Amy Stevenson
- AgentC Media
- Ambyr Wood Graphic Design
- Tammy Currie and colleagues, The Fame Group.
- University of Melbourne
- Deakin University

**Many Hands International**  
**ACN 134 584 277**  
**Directors' Report**  
**For the Year ended 30 June 2018**

Directors submit the financial accounts for the year ending 30 June 2018.

**DIRECTORS**

The names of Directors in Office at the date of this report are:

Holly Schauble  
Kim Dunphy  
Vincent Ashcroft

**PRINCIPAL ACTIVITIES**

The principal activity of the economic entity during the financial year was to pursue the charitable purposes for which it was established.

**OPERATING RESULTS.**

The operating result for the period was a deficit of \$4351. No provision for income tax is required.

**DIVIDENDS PAID OR RECOMMENDED**

No dividends were paid or are recommended for payment.

**REVIEW OF OPERATIONS**

The core activity of Many Hands International was maintained during the year.

**AFTER BALANCE DATE EVENTS**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the economic entity, the results of those operations, or the state of affairs of the economic entity in subsequent financial years.

**LIKELY DEVELOPMENTS AND RESULTS**

No changes are envisaged at present.



**Many Hands International**  
**ACN 134 584 277**  
**Directors' Report**  
**For the Year ended 30 June 2018**

|  |  |
|--|--|
| Holly Schauble<br>Qualifications<br>Experience   | <p>Director (BA Hons Anthropology)</p> <p>Holly is A Research Officer at the Cultural Development Network, Melbourne. She is an Australian cultural anthropologist and community development practitioner. Holly has worked extensively with a range of government organizations in Australia and overseas, including the Country Fire Authority, Victorian Department of Education and Early Childhood Development, State Secretariat of Culture (Government of Timor-Leste), Victorian Department of Planning and Community Development, Lao PDR Department for International Cooperation, AusAID in Lao PDR and the Victorian Department of Natural Resources and Environment. She has also worked with a number of Australian and international NGOs and development organisations, including the Aboriginal Areas Protection Authority in the Northern Territory, the United Nations Development Program in Lao PDR and Land Equity International in Lao PDR.</p> |
| Kim Dunphy<br>Qualifications<br>Experience       | <p>Director (B.A., Grad Dip Movement and Dance, M Ed, PhD, International Development).</p> <p>Kim Dunphy is a Research Fellow at the Creative Arts Therapies Research Unit, University of Melbourne, following more than a decade as the Research Program Manager of the Cultural Development Network where she worked to support creative communities across Victoria, Australia. Kim's PhD investigated the role of arts in social change in Timor-Leste. Kim has an extensive background as an arts manager and arts educator, and has taught in the area of performing arts from pre-school to tertiary level. Kim is also a qualified dance movement therapist and the President of the Dance Movement Therapy Association of Australia.</p>  |
| Vincent Ashcroft<br>Qualifications<br>Experience | <p>Director (B. Ec.)</p> <p>Vincent works as a consultant advising the government of Afghanistan on issues related to the country's development agenda. Previously he was the Head of the Australian Aid Program in Timor-Leste and held a number of other senior Australian Public Service positions, including Assistant Director-General - Economics, Rural Development and Infrastructure (AusAID), Country Economist – Australian Aid Program Indonesia, Senior Treasury Representative – South East Asia (Australian Treasury) and Director – Budget Policy Division (Australia Treasury). In 2002, Vincent worked as the Senior Adviser in the Budget Office of the new Government of Timor-Leste.</p>  |

## MEETINGS OF DIRECTORS

During the financial year there were three (3) meetings of directors. The number of meetings attended by each director is stated below.

| Director         | Number eligible to attend | Number Attended |
|------------------|---------------------------|-----------------|
| Holly Schauble   | 3                         | 3               |
| Kim Dunphy       | 3                         | 3               |
| Vincent Ashcroft | 3                         | 3               |



**Many Hands International  
ACN 134 584 277  
Directors' Report  
For the Year ended 30 June 2018**

**AUDIT COMMITTEE**

Many Hands International does not have an audit committee.

**CORPORATE GOVERNANCE**

Many Hands International operates in accordance with the Corporations Act 2001 ("Corporations Law"). And with regard to its constitution and its agreed mission and values statement. It does not have a separate written Corporate Governance policy.

**DIRECTORS AND AUDITORS INDEMNIFICATION**

The company has not, during or since the financial year, in respect of any person who is or has been an officer or auditor of the company or a related body corporate:

- indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer, including costs and expenses in successfully defending legal proceedings; or
- paid or agreed to pay a premium in respect of a contract insuring against a liability incurred as an officer for the costs or expenses to defend legal proceedings.

**SHARE OPTIONS**

During the year no options have been granted.

**DIRECTORS' BENEFITS**

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the entity, with a director, or a firm of which a director is a member or an entity in which a director has a substantial financial interest.

This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors and shown in the company's accounts.

Signed in accordance with a resolution of the Board of Directors.



Director

Kim Dunphy

Dated this the 13<sup>th</sup> day of August 2018

**Many Hands International Limited**  
**ABN 31 134 584 277**  
**Financial Statements**  
**For the Year ended 30 June 2018**

***STATEMENT OF FINANCIAL POSITION***

|  | <b>2018</b>    | <b>2017</b>      |
|--|----------------|------------------|
|  | <b>\$</b>      | <b>\$</b>        |
| <b>Equity</b>                          | <b>Audited</b> | <b>Unaudited</b> |
| Retained Earnings                      | 14,884         | 14,236           |
| Net surplus                            | (2,995)        | 649              |
| <b>Total Equity</b>                    | <b>11,889</b>  | <b>14,885</b>    |
| Represented by:                        |                |                  |
| <b>Current Assets</b>                  |                |                  |
| Cash at Bank                           | 3,055          | 12,481           |
| Petty cash                             | 9,402          | 318              |
| Sundry Debtor                          | 0              | 0                |
| <b>Total Current Assets</b>            | <b>12,457</b>  | <b>12,799</b>    |
| <b>Non-current assets</b>              |                |                  |
| Office furniture and equipment at cost | 6,541          | 6,541            |
| Less Accumulated depreciation          | (6,541)        | (6,541)          |
| Motor Vehicles at cost                 | 14,306         | 14,306           |
| Less Accumulated depreciation          | (14,366)       | (12,220)         |
| <b>Total Non-current assets</b>        | <b>0</b>       | <b>2,086</b>     |
| <b>Total Assets</b>                    | <b>12,457</b>  | <b>14,885</b>    |
| <b>Current Liabilities</b>             |                |                  |
| Trade and Other Payable                | 568            | 0                |
| Current Liabilities                    | 568            | 0                |
| <b>Total Liabilities</b>               | <b>568</b>     | <b>0</b>         |
| <b>Net Assets</b>                      | <b>11,889</b>  | <b>14,885</b>    |

**Many Hands International Limited**  
**ABN 31 134 584 277**  
**Financial Statements**  
**For the Year ended 30 June 2018**

**STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME**

|   | <b>2018</b>    | <b>2017</b>      |
|---|----------------|------------------|
|   | <b>Audited</b> | <b>Unaudited</b> |
| <b>Income</b>                             |                |                  |
| Project Funds                             | 0              | 0                |
| Donations Received                        | 84,145         | 78,927           |
| Contract income                           | 0              | 35,000           |
| Other Income                              | 0              | 1,316            |
| <b>Total Income</b>                       | <b>84,145</b>  | <b>83,743</b>    |
| <b>Expenditure</b>                        |                |                  |
| <b>Administration Costs</b>               |                |                  |
| Phone & Internet                          | 2,366          | 1,600            |
| Car maintenance/fuel                      | 2,573          | 7,809            |
| Printing                                  | 203            | 444              |
| Stationary                                | 470            | 604              |
| Office equipment                          | 4,495          | 1,150            |
| Sundries                                  | 691            | 1,020            |
| Depreciation                              | 2,086          | 4,336            |
| Superannuation                            | 0              | 0                |
| <b>Total Administration Costs</b>         | <b>12,884</b>  | <b>12,627</b>    |
| <b>Governance Fee</b>                     |                |                  |
| AGM and meetings                          | 475            | 0                |
| Bookkeeping                               | 1,361          | 1,714            |
| Bank fees                                 | 259            | 975              |
| Legal Fees                                | 270            | 27               |
| Insurance                                 | 715            | 1,298            |
| <b>Total Governance Costs</b>             | <b>3,080</b>   | <b>4,015</b>     |
| <b>Contract Personnel and Staff</b>       |                |                  |
| Contractor                                | 91             | 2,386            |
| Salaries                                  | 22,052         | 23,186           |
| Payroll Expenses                          | 803            | 2,511            |
| Staff amenities                           | 0              | 1,118            |
| Staff Medical and Social Security         | 949            | 0                |
| <b>Total Contract Personnel and Staff</b> | <b>23,895</b>  | <b>29,191</b>    |

**Many Hands International Limited**  
**ABN 31 134 584 277**  
**Financial Statements**  
**For the Year ended 30 June 2018**

|   | <b>2018</b>    | <b>2017</b>   |
|---|----------------|---------------|
|   | <b>\$</b>      | <b>\$</b>     |
| <b>Project Costs</b>                    |                |               |
| Grant for operations                    | 0              | 4,725         |
| Venue                                   | 842            | 0             |
| Translation                             | 1,653          | 4,027         |
| Equipment                               | 321            | 553           |
| Reference materials                     | 130            | 451           |
| Production materials                    | 3,107          | 983           |
| Travel, Car hire                        | 5,405          | 3,886         |
| Air travel                              | 0              | 1,139         |
| Petrol                                  | 1,956          | 3,485         |
| Accommodation & meals                   | 1,025          | 2,405         |
| Per diems                               | 4,740          | 4,121         |
| Professional Development                | 0              | 25            |
| Food/catering                           | 3,434          | 975           |
| General project expenses                | 14,276         | 6,586         |
| <b>Total Project Costs</b>              | <b>36,889</b>  | <b>31,827</b> |
| <b>Fundraising Costs</b>                |                |               |
| Fundraising Costs                       | 117            | 159           |
| <b>Total Fundraising Costs</b>          | <b>117</b>     | <b>159</b>    |
| <b>Marketing Costs</b>                  |                |               |
| PR/Communications                       | 544            | 170           |
| <b>Total Marketing Costs</b>            | <b>544</b>     | <b>170</b>    |
| <b>Total expenditure</b>                | <b>77,409</b>  | <b>82,325</b> |
| <b>Net Ordinary Surplus</b>             | <b>6,736</b>   | <b>1,418</b>  |
| <b>Other income/expense</b>             |                |               |
| US conversion income                    | 0              | 789           |
| UC Conversion expense                   | 9,731          | 1,558         |
| <b>Net Operating Surplus/ (Deficit)</b> | <b>(2,995)</b> | <b>649</b>    |

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2018**

|  | <b>2018</b> |
|--|-------------|
|  | <b>\$</b>   |
| <b>Cash Flow from Operating Activities</b>     |             |
| Receipts from Donations and Other Income       | 84,145      |
| Interest received                              | 0           |
| Payments to Suppliers & Employees              | (83,803)    |
|  | <hr/>       |
| Net Cash Provided by Operating Activities      | (342)       |
| <b>Cash Flow From Investing Activities</b>     |             |
| Payments for Office Furniture & Equipment      | 0           |
| <b>Net Cash Flow From Investing Activities</b> | 0           |
|  | <hr/>       |
| <b>Net Increase (decrease) in Cash held</b>    | (342)       |
|  | <hr/>       |
| <b>Cash at Beginning of Year</b>               | 12,799      |
|  | <hr/>       |
| <b>Cash at End of Year</b>                     | 12,456      |
|  | <hr/> <hr/> |



**MANY HANDS INTERNATIONAL LIMITED**  
**ABN 31 134 548 277**

**STATEMENT OF CHANGES IN EQUITY**

**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2018**

|  | <b>Retained<br/>Earnings</b> | <b>Total<br/>Equity</b> |
|--|------------------------------|-------------------------|
| <b>Balance at end of financial year 2016</b> | <b>14,236</b>                | <b>14,236</b>           |
| Surplus (Deficit) attributable to members    | 649                          | 649                     |
| <b>Balance at end of financial year 2017</b> | <b>14,885</b>                | <b>14,885</b>           |
| Surplus (Deficit) attributable to members    | (2,995)                      | (2,995)                 |
| <b>Balance at end of financial year 2018</b> | <b>11,889</b>                | <b>11,889</b>           |

**MANY HANDS INTERNATIONAL LIMITED**  
**ABN 31 134 548 277**

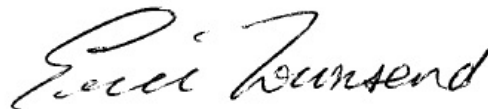
**LEAD AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION 60-40  
OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012  
AND THE CORPORATIONS ACT 2001**

To: The Directors of Many Hands International Limited

I declare that, to the best of my knowledge and belief, in relation to the audit of the financial year ended 30<sup>th</sup> June 2018 there has been:

- no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 and the Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.

Name of Auditor      Eric Townsend



Name of Firm      E. Townsend & Co

Address      15 Taylor Street  
P O Box 625  
ASHBURTON Vic 3147

Date      13<sup>th</sup> August      2018

**MANY HANDS INTERNATIONAL LIMITED**  
**ABN 31 134 548 277**

**Note 1: Statement of Significant Accounting Policies**

The financial statements are special purpose financial report that have been prepared in accordance with applicable Accounting Standards and other mandatory professional reporting requirements and the Corporations Law. The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial statements.

**(A) Income Tax**

The company is exempt from income tax.

**(B) Property, Plant and Equipment**

Property, plant and equipment are brought to account at cost or at independent or directors' valuation, less, where applicable, any accumulated depreciation or amortisation.

The carrying amount of property, plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

The depreciable amount of all fixed assets including building and capitalised lease assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to the economic entity commencing from the time the asset is held ready for use.

**(C) Cash**

For the purpose of the statement of cash flows, cash includes:

Cash on hand and at call deposits with banks or financial institutions, net of bank overdrafts.

**(D) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognized net of the amount of GST except where the amount is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognized as part of the cost of acquisition of the asset or as part of an item of the expenses. Receivables and payables in the Balance Sheet are shown inclusive of GST.

**MANY HANDS INTERNATIONAL LIMITED**  
**ABN 31 134 548 277**

**Note 2: Company Details**

The registered office of the company is:

49 Thomas St  
Hampton 3188  
Victoria, Australia



***DIRECTORS' DECLARATION***

The directors of the company declare that:

1. The financial statements and notes are in accordance with Australian Accounting Standards, the Corporations Act 2001 and the Australian Charities and Not-for-profits Commission Act 2012:
  - (a) comply with Australian Accounting Standards; and
  - (b) gives a true and fair view of the financial position as at 30<sup>th</sup> June 2018 and of the performance for the year ended on that date of the company in accordance with the accounting policy described in Note 1 to the financial statements.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is signed in accordance with a resolution of the directors made pursuant to the Corporations Act 2001 and section 60.15 (2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

**Kim Dunphy, Treasurer, Many Hands International**

**Dated this: 13 August 2018**



**INDEPENDENT AUDITOR'S REPORT**

**TO THE MEMBERS OF MANY HANDS INTERNATIONAL LIMITED**

**Opinion**

I have audited the special purpose financial report of Many Hands International Limited (the Entity) which comprises the Statement of Financial Position as at 30<sup>th</sup> June 2018, the Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Equity, and the Statement of Cash Flows for the year then ended, notes to the financial statements including a summary of significant accounting policies and the declaration by those charged with governance.

In my opinion, the accompanying financial report gives a true and fair view of the financial position of the Entity as at the 30<sup>th</sup> June 2018 and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, the Corporations Act 2001 and Division 60 of the Australian Charities and Not-for-profits Commission regulation 2013.

**Basis for Opinion.**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Responsibilities of Management and Those Charged with Governance for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



## Many Hands International

culture based community development

### **Other Matter**

The financial report of Many Hands International Limited has corresponding years' figures for the year ended 30<sup>th</sup> June 2017 which were not audited.

Sufficient appropriate audit evidence has been obtained that the corresponding years figures do not contain misstatements that materially affect the current year's financial report.

### ***Auditor's responsibility for the Audit of the Financial Report***

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide the basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease or continue as a going concern.

Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.



**Many Hands International**

culture based community development

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including deficiencies in internal control that I identify during my audit.

**Name of firm** E Townsend & Co

*Eric Townsend*

**Name of Auditor** Eric Townsend

**Address** 15 Taylor Street  
Ashburton Vic 3147

Date this *13<sup>th</sup> August* 2018